



AGH UNIVERSITY OF SCIENCE  
AND TECHNOLOGY

Section for Science and Research,

The Department of Scientific Research Equipment and Import

Our ref. RN-ai.3112-*nr kontraktu/rok/*

Cracow, DD/MM/YYYY

Dear Sir/Madam,

According to your offer (quotation no:.....) we would like to place our order with you for the items:

item	Part No.	Description	Qty	Price	Total
1	xxxx	xxxxxxxx	x	xxx	xxx
2	xxxx	xxxxxxxx	x		
					<b>Total xxxx xx</b>

Total amount including the cost of delivery (DAP Cracow)

We will pay after receiving your goods and Invoice.

Additionally, we would like to inform you, that according to our law and regulations we need Invoice in original form with following information:

- Number and date of the Invoice
- Name of currency
- Your UE VAT No (XXXXXXXXXX)
- Our VAT No (PL 6750001923)

Please deliver to:

AGH University of Science and Technology,

Faculty of.....

A. Mickiewicza 30 Ave.

30-059 Cracow, Poland

Buiding XX, room XXX Mr/Mrs ....

Yours faithfully,

Eng. Grzegorz Nizioł

Head of The Department of Scientific  
Research Equipment and Import

**AGH UNIVERSITY OF SCIENCE AND TECHNOLOGY** | Section for Science and Research  
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