

Panie Radosławie,

Oprócz działu inżynieringu, gdzie przyjmujemy **napraktyki** studenckie, nasza organizacja otwiera kilka **pozycji stażowych** na wiele miesięcy –**płatnych najniższa krajowa** - dla studentów zainteresowanych zdobyciem pierwszych doświadczeń zawodowych.

Poniżej opisy funkcji. Gdyby znał Pan osoby zainteresowane, proszę o kontakt ze mną 😊

Job Title: **Trainee – Supply Chain Purchasing Department**

Department: Purchasing

Position : **1**

Responsibilities:

- Support in all purchasing activities related to Supply Chain Purchasing department (mainly related to transports) in Europe
- Manage suppliers in supply chain commodity incl. customer specific requirements, major documentation acc. to OPmobility requirements
- Support in purchasing projects (productivity, workshops etc)
- Invoice management in SAP system
- Organize and analyze data
- Assist in request for quotes and analysis of quotes
- Preparation of data for any SAP changes

Requirements

- Language: Very good command in English is a must, French and/or Spanish will be an advantage
- Advanced excel skills
- Willing to learn and support the team
- Good analytical skills and attention to details
- Open minded, not afraid to build relationships in different and distant environments

Job Title: **Trainee – Program Purchasing Department**

Department: Purchasing

Position: **2**

Mission:

As a trainee, you will support Program Buyers, Program Investment Buyers, and Supplier Engineers in their daily activities.

This role offers hands-on experience in Program Purchasing within the automotive industry.

You will work closely with Core Team Members responsible for developing new vehicle products before their release to the market.

Through this internship, you will gain insight into:

- Procurement-related tasks in new product development projects
- Processes, methods, and tools used to leverage OPmobility Lighting's purchasing power
- Project KPIs and milestones, especially in terms of Cost, Time to Market, and Quality/Functionality (QCD)
- Supplier manufacturing process and component validation
- Managing supplier-related quality issues and driving continuous improvement

You will support Program Buyers in:

- Managing procurement, sourcing, and supplier-related activities for BUY parts and tools
- Coordinating investment sourcing with Investment Buyers

- Implementing Purchasing & Commodity Strategies and using the global approved supplier panel in alignment with Commodity Buyers and Supplier Engineers
- Achieving program milestones and KPIs, and coordinating cross-functional activities
- Conducting target cost analysis, cost structure reviews, and value analysis
- Ensuring early supplier involvement to optimize cost, time to market, and product quality (QCD)
- Leading sourcing activities from RfI/RfQ to supplier contracting, and supporting negotiations
- Performing data analysis to support business cases and evaluating sourcing risks (e.g., material availability, supply chain disruptions, supplier performance)

You will support Supplier Engineers in:

- Strengthening collaboration between Supplier Engineering and other OPmobility functions
- Organizing and conducting supplier audits (e.g., Potential Analysis, VDA 6.3, Run@Rate)
- Validating supplier manufacturing processes and components in line with APQP and PPAP
- Supporting problem-solving activities and technical issue resolution with suppliers
- Promoting best practices and continuous improvement at supplier sites
- Conducting regular supplier evaluations and initiating development programs when needed
- Identifying risks through audits, production runs, and shop floor activities

Education Requirements:

- Ongoing bachelor's degree (preferred fields: Supply Management, Quality, Industrial or Manufacturing Engineering, Project Management, or Operations Management)

Preferred Skills & Qualifications:

- Basic understanding of project management
- Analytical and problem-solving mindset
- Strong communication skills in an international environment
- Positive attitude and ability to work in a multicultural team
- Proficiency in Microsoft Office, especially Excel
- Fluent English (C-level)

Pozdrawiam,



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Panie Radku, jeszcze jedno otwarcie dla stażysty 😊

Pozdrawiam,

IB

Job Title: **Trainee –Electronic Purchasing Department**

Department: Purchasing

Position: **1**

We are looking for a motivated and enthusiastic Electronic Purchasing Intern to join our team. This entry-level position is ideal for students or recent graduates who are eager to learn and develop skills in procurement, supply chain management, and working with electronic components. The role provides hands-on experience in purchasing processes, data analysis, and collaboration with global teams.

Key Responsibilities

1. Support Procurement Activities

- Assist in sourcing and purchasing electronic components under the guidance of senior team members.
- Help process purchase orders and ensure timely follow-ups with suppliers.
- Research potential suppliers and gather basic information for evaluation.

2. Data Management

- Use Excel to organize and update procurement master data.
- Assist in preparing simple reports.

3. Communication and Coordination

- Support communication with suppliers to follow up on deliveries or resolve basic issues.
- Collaborate with internal teams (e.g., engineering or logistics) to ensure smooth operations.

4. Learning and Development

- Learn about electronic components, procurement processes, and market trends through on-the-job training.
- Participate in team meetings to understand how procurement strategies align with business goals.

Requirements

1. Basic Skills & Knowledge:

- Familiarity with Microsoft Excel (e.g., basic formulas, pivot table, data entry).
- Basic understanding of English for communication (written and verbal).

2. Soft Skills:

- Willingness to learn and adapt to new tasks and challenges.
- Good organizational skills and attention to detail.
- Ability to work collaboratively with team members from different functions.

3. Interest in Electronics & Procurement:

- Curiosity about electronic components or a willingness to learn about them is a plus but not required.

What We Offer

- A supportive learning environment where you can gain hands-on experience in procurement processes.
- Opportunities to develop technical, commercial, and communication skills through mentorship and training.

- Exposure to working in an international environment with cross-functional teams.

This internship is an excellent opportunity for students or entry-level candidates looking to start a career in purchasing or supply chain management!